

CPSB Home Access Center Account Application – Elementary Schools

Parent/Guardian Information	
Today's Date:	
Parent/Guardian Last Name:	
Parent/Guardian First Name:	
Phone Number:	
Student Information	
Current School:	
Student Last Name:	
Student First Name:	
Student ID Number:	
Student Birthday:	
Current Grade Level:	

By signing below, I verify that I am this child's legal parent or guardian and that I have read the CPSB Home Access Center Acceptable Use Policy for Elementary Schools. I understand and will abide by the stated *Terms and Conditions*. I further understand that violation of the *Terms and Conditions* is unethical and illegal. Should I commit any violation, my access privileges may be revoked and/or appropriate action may be taken. I am responsible for the appropriate use of Home Access Center resources under my supervision. I agree to use reasonable care to protect the privacy of my child's academic records.

Parent/Guardian Signature

- Only one account will be issued per household.
- If an additional account is needed for students with multiple households a separate account application must be filled out and approved by the school.
- Upon approval, your account information will be given to you with login information.
- Login information may be removed from any account that shows no login activity for more than 6 weeks.

Approved by: _____
School Official's Signature

Date: _____

Calcasieu Parish School Board
Acceptable Use Policy for Home Access Center
Elementary Schools

Introduction

CPSB Home Access Center is available to the guardians of students in the Calcasieu Parish School System. We are very pleased to bring this access, and we believe that Home Access Center offers an excellent means of monitoring student performance.

Terms and Conditions are provided so that Home Access Center users are aware of the responsibilities they will assume when using this CPSB resource. Responsibilities include efficient, ethical, and legal utilization of the network resources. The user's signature on the attached contract is legally binding and indicates that he/she has read the *Terms and Conditions* carefully and agrees to abide by them.

Terms and Conditions

1. Illegal Activities

- a. Users will not attempt to gain unauthorized access to the network, any computer system or another person's account or files.
- b. Users will not intentionally attempt to disrupt or intentionally disrupt the computer system or destroy data by spreading computer viruses or by any other means.
- c. Users will not attempt to impersonate another individual or organization using CPSB network or other technology resources for any reason (ie. "phishing").

2. Security

- a. Users are responsible for their individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no condition should users give their password to another person nor post the password in written form where it can be easily seen by others.
- b. Users will log off or lock their personal accounts when away from the computer for more than a few moments to prevent unauthorized access.
- c. Users will immediately notify school authorities if they have identified a possible security problem. However, testing or purposely looking for possible security problems may be considered as an illegal attempt to gain access. Any security concerns should be addressed to the CPSB Tech Support Center.

3. Consequences of Misuse

- a. The use of Home Access Center is a privilege, not a right, and inappropriate use will result in a cancellation of privileges and/or other disciplinary action as deemed appropriate by administration, faculty, and staff.
- b. Misuse of the system can result in possible legal action and/or prosecution, and will require restitution for costs associated with system restoration, hardware, or software costs.
- c. Users bringing illegal and/or inappropriate materials into the system's electronic environment will be subject to disciplinary and/or legal action.

Disclaimer

The District's system is provided on an "as is, as available" basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District uses a variety of vendor-supplied hardware and software. Therefore, the District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the user's requirements. Neither does the District warrant that the system will be uninterrupted or error-free, nor that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third party individuals in the system are those of the providers and not necessarily the District.

The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's computer systems and networks.